

## **Environmental, Health and Safety Contractor Resource Manual**

Newport News Shipbuilding

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DATE

### **Appendix G - Facilities Excavation Permit Form**

## FACILITIES EXCAVATION PERMIT FORM

**Instructions:** This form must be completed, approved, and kept with the work packet documentation at the work site for the duration of the described excavation operations. Requestor must renew permit after 30 calendar days if the job has not been completed and will not be able to work on project until the permit is renewed, approved and signed off.

All known utilities must be located and marked before any digging is to begin. Even with this survey, it is understood that care should be taken during all excavations due to possibility of unidentified utilities, foundations, insulated structures, etc. that may be unidentifiable. If any unidentified utilities, insulation or other unexpected materials are encountered, contact the Contract Coordinator, Field Planner, or the service desk prior to further excavation. Before backfilling the excavation site, Per Procedure F-1092 the Excavation area should be surveyed by O46 Facilities Gimm's team or designee.

Scheduling: Allow 3 working days for permit process and utility approval, also permitted work must be initiated within 30 days of original submission. If it is not initiated within time allowed then the permit must be resubmitted for renewal, and must confirm in-field survey accuracy.

#### DESCRIPTION

(COMPLETED BY REQUESTOR)

Location of Excavation Work	site:
Location of Excavation Perm	it:
Type of work being performe	ed:
Request Date:	
Need by Date:	
Requestor Name:	
Requestor Phone number:	
	UTILITY SURVEY APPROVAL
UTILITY	APPROVAL SIGNATURE/EMAIL

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Electrical/Electricians		
Telephone		
Rad Con Dept.		
Environmental		
Safety		
Piping/Watertender		
Roads and Grounds		

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SPECIAL PRECAUTIONS				
By signing below I confirm that the excavation site has been surveyed and all known utilities have been marked and identified along with the permit boundary line. Also all necessary paperwork for the permit as well as approval signatures/emails have been included in this packet.				
CONTRACTOR COORDINATOR/FOREMAN: PRINT NAME AND SIGNATURE	DATE:			

All Personnel performing Excavation work shall read this form, print their name, pern number, department, and date below after receiving a pre-job briefing from there Supervisor and if they concur that the hazard mitigation's are understood and will be complied with during the job.

WORKER ACCEPTANCE					
PRINT NAME	PERN NUMBER	DEPT	DATE		