



**Ingalls
Shipbuilding**

March 20, 2020

Trusted Shipbuilding Partners:

Like many of you, Ingalls Shipbuilding is adapting to the evolving COVID-19 situation and making plans for ensuring the safety of our employees and surrounding community. We are also making plans to maximize our operational capability for the coming weeks and months. As partners in the shipbuilding business, it's important that we stay aligned as the situation evolves. In the interest of ensuring the shipbuilding community minimizes the impact of COVID-19, while striving to continue the important business of shipbuilding, Ingalls requests the following:

Companies consider their role as part of a "critical infrastructure industry"

We hope and expect that you are taking steps to ensure the safety of your workforce, consistent with Centers for Disease Control (CDC) guidelines. In some cases, however, as communities began to take steps to further protect the health and safety of their residents, we have learned that some of our suppliers are not being permitted by their state or locality to be fully staffed. We want to be sure that you are aware the President's Coronavirus Guidelines and the Presidential Policy Directive/PPD-21 identify the Defense Industrial Base as a "critical infrastructure industry" that, while following CDC guidance to protect its workforce, also bears a "special responsibility to maintain your normal work schedule." The Department of Defense (DOD) has separately confirmed this in multiple letters addressed to our shipyard and the defense industrial base this week. Two of these critical communications are provided as attachments to this letter and will also be available at our supplier information website (<https://ingalls.huntingtoningalls.com/suppliers/current-suppliers/>)

Because your company, and your sub-tier suppliers, are an important part of our country's naval shipbuilding supply chain and defense industrial base, impacts to your performance will potentially hinder Ingalls' ability to meet critical shipbuilding objectives as planned. If your company is impacted by shelter-in-place or other similar state or local government mandates, Ingalls requests you and your sub-tier suppliers consider the "special responsibility" your companies have as part of a "critical infrastructure industry" when making operational plans. In addition, Ingalls requests that you **notify Ingalls as soon as possible via email or letter** (addressed to the Ingalls buyer/POC and suppliercerts@hii-ingalls.com).

Companies notify Ingalls of specific impacts from COVID-19

In addition to providing notice of any impacts from state or local government mandates, Ingalls reiterates that if your company (or any of your suppliers) begins to, or expects to, experience any impacts from COVID-19, please notify us as soon as possible by completing and submitting the attached "COVID-19 Supplier Impact Report." The report includes key information that Ingalls will use to assess production impacts and explore whether federal government action or other options are available to alleviate such impacts. Completed reports should be provided via email to suppliercerts@hii-ingalls.com and include your normal buyer/POC on copy.

Ingalls Shipbuilding appreciates your partnership during these unprecedented times.

Respectfully,

Scott G. Weldon
Vice President, Supply Chain Management
Ingalls Shipbuilding division
Huntington Ingalls Incorporated

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COVID-19 Supplier Impact Report

Supplier Name:

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 Supplier Number:

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 Date Reported:

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Description of Impacts	Efforts Taken to Mitigate Impacts	Impacted Purchase Order Number	Impacted Purchase Order Item(s) / Line(s)	Current Delivery Dates	Revised Delivery Dates (based on current estimates)

Identify broad business impacts not covered above